

Associate Pastor for Senior Adults and Spiritual Formation
Proposed Changes April 2021

The Associate Pastor for Senior Adults and Spiritual Formation serves as a catalyst for holistic pastoral care for Senior Adults as well as provides leadership for Spiritual Formation ministries. The Associate Pastor for Senior Adults and Spiritual Formation is accountable to the Senior Pastor and the Personnel Committee.

General Responsibilities

1. Devote personal time to your own spiritual, personal, and professional development.
2. Serve as a member of the Ministry Staff and Church Council. Administer ministry budgets for Senior Adults and Spiritual Formation under the guidelines established by the Fiscal Affairs Committee.
3. Participate and assist in leading worship services.
4. Participate in hospital visitation. Serve in the weekend rotation of Staff Minister on call.
5. Give support to other staff ministers and programs of the church.
6. Seek and participate in on-going training opportunities and provide appropriate training to lay leaders.

Senior Adult Ministry Responsibilities

1. Recruit, equip, and deploy leaders to accomplish the strategy for ministry with adults 55 years and older, hereafter referred to as Senior Adults. Communicate the vision for ministry with Senior Adults to the larger church.
2. Coordinate the total ministry with senior adults, focusing on a holistic view of persons and a balanced program of spiritual formation, continuing learning, social interaction, service opportunities, and services provided. Coordinate all activities of Senior Adults in the church through an annual calendar of activities developed by Senior Adult leadership.
3. Serve as staff liaison to the Senior Adult Team, Silver Lining Team, Historical Team and Bereavement Team in developing ministries with and for Senior Adults.
4. Maintain good communication with other church ministry coordinators and/or staff members whose responsibilities include ministries involving seniors (Sunday Morning Bible Study, music, etc.). Provide training for lay leaders working with Senior Adults.
5. Develop a working knowledge of community organizations which serve Senior Adults and maintain open relationships with them, focusing not only on services but also on advocacy issues.
6. Develop regular assessment of and programs for the needs and interests of Senior Adults in the church and in the community.
7. Provide pastoral care, nurture, and support for adults 55 years and older.

8. Develop a ministry of connection through communication and visitation with Senior Adults. This includes seniors at home, in nursing facilities, retirement communities, and Seniors who may be homebound.
9. Develop support programs for caregivers, spouses, and children of aging parents.

Adult Spiritual Formation

1. Determining the vision, goals and evaluation process for the adult Spiritual Formation ministries of WPBC.
2. Coordinating Spiritual Formation programs (Sunday Morning Bible Study, Life University, Small Groups, etc.)
 - Leadership coaching
 - Curriculum scope and sequence planning
 - Resource fulfillment (literature and media ordering and distribution)
3. Developing on-going Spiritual Formation enrichment opportunities for individuals and groups (Retreats, topical forums, Internet resources, etc.).
4. Assisting the staff and the congregation in implementing healthy Spiritual Formation practices and lifestyles.
5. Coordinating with the deacons and Senior Pastor the overall pastoral care for members within Spiritual Formation Ministries (Sunday Morning Bible Studies, Small Groups, etc.).
6. Coaching individuals and groups as they love God, love neighbors, and make disciples.
7. Providing guidance for administrative needs related to Spiritual Formation Ministries (budgets, coordination of communication with the office staff, etc).